

# CONVENTION CALL



## 56<sup>th</sup> ANNUAL CONVENTION

October 19, 20 and 21, 2011  
TCU Place - Saskatoon

The 56<sup>th</sup> Annual Convention of the Saskatchewan Federation of Labour, CLC  
Wednesday, October 19<sup>th</sup> to Friday, October 21<sup>st</sup>  
TCU Place, 35 – 22<sup>nd</sup> Street East, Saskatoon

**Resolutions Deadline – Noon on Monday, September 19, 2011**

**Early Bird Registration Deadline – \$225 – Monday, September 19, 2011**  
**Credentials received after September 19<sup>th</sup> – \$250**

*Your cooperation in following the procedures outlined in this Call will greatly assist  
in making arrangements for an effective and valuable provincial Convention.*

#220, 2445 13<sup>th</sup> Avenue  
Regina SK S4P 0W1  
[www.sfl.sk.ca](http://www.sfl.sk.ca)



Phone (306) 525-0197  
Fax (306) 525-8960  
Email [sfl@sfl.sk.ca](mailto:sfl@sfl.sk.ca)

## **THE BUSINESS OF CONVENTION**

will include those matters within the purview of the Federation, based on the resolutions and reports before the delegates.

## **RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS**

All resolutions, petitions, and appeals, other than those submitted by the Executive Council, or those provided in Section 10 of Article IV, to be considered by any Convention of the Federation, must be received by the Federation thirty (30) calendar days immediately preceding the opening of the Convention.

Any resolution to be accepted must be submitted by the Executive Council or by an organization affiliated to the Federation and signed by two (2) duly authorized officers, and where possible bear the official seal of the body submitting it. A resolution shall not deal with more than one subject, shall refer to the action which is proposed, and shall contain not more than two hundred (200) words.

A resolution template is on the facing page. We encourage the use of this clear language format for resolutions.

### **Resolutions Guideline:**

- (1) Each resolution must have two original signatures, from the presiding officers.
- (2) Each resolution should indicate the name of the submitting organization.
- (3) Each resolution should be submitted on a separate sheet of paper, should deal with **one subject** and contain **no more than two hundred (200) words**.
- (4) The “**SFL Will**” sections of the resolution must be able to stand on their own and communicate the full meaning of the resolution.

Resolutions can be sent by:

- **MAIL** to: SFL, 220 – 2445 – 13<sup>th</sup> Avenue, Regina SK S4P 0W1
- **FAX** to: (306) 525-8960  
It is the responsibility of the sender to make sure it is sent to the correct fax number.  
Originals are not required to be mailed when the resolutions are faxed, provided they are legible.

## **RESOLUTIONS DEADLINE -- Noon, Monday, September 19, 2011**

Please submit Resolutions **well in advance** of the **deadline date**, so that if guidelines have not been followed and there is a problem with non-compliance, there will be sufficient time to notify the submitting union and have it corrected.

Resolutions received after the deadline are **late resolutions** and will be placed at the end of all other resolutions, to be dealt with if time permits. No exceptions.

Resolutions will not be accepted via e-mail.

**RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS  
to the 56<sup>th</sup> Annual Convention of the**



**October 19 – 21 2011**

Article IV, Section 11, provides that resolutions and amendments must be received by the Federation at least 30 days prior to the opening of the Convention.

**THE DEADLINE FOR SUBMISSION IS NOON on MONDAY, SEPTEMBER 19, 2011**

- Resolutions must:
- be signed by two officers
  - deal with one subject only
  - refer to the action which is being proposed
  - not contain not more than 200 words

The 'SFL will' sections of the resolution must be able to stand on their own and communicate the full meaning of the resolution.

**Please type resolution below or submit by separate page following the above criteria:**

The SFL will:

We want this Because:

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Submitted by \_\_\_\_\_ *Union* \_\_\_\_\_ *Local #*

**TWO SIGNATURES REQUIRED**

\_\_\_\_\_  
*Signature of Presiding Officer (position)*

\_\_\_\_\_  
*Signature of Presiding Officer (position)*

## **REPRESENTATION**

at Convention, in accordance with SFL Constitution (Article IV Section 4), shall be as follows:

**Affiliated organizations** – 1 delegate for 1 - 50 members  
1 additional delegate for the next 50 members or major portion thereof  
One additional delegate for every 100 members or major portion thereof

*By way of example: 1 delegate for 1 to 75 members  
2 delegates for 76 - 150 members  
3 delegates for 151 - 250 members  
4 delegates for 251 - 350 members  
5 delegates for 351 - 450 members  
6 delegates for 451 - 550 members  
7 delegates for 551 - 650 members  
8 delegates for 651 - 750 members and so on*

Membership for the purposes of this section only shall mean the average number of members on whom per capita has been paid by the affiliate for the 12 months preceding the SFL year end (August 31<sup>st</sup>).

**Labour Councils** – 3 delegates each, plus 1 Young Worker delegate

**Saskatchewan Federation of Union Retirees** (SFUR/CURC) – 3 delegates (SFUR members in good standing)

**Affiliated organizations from which an Executive Officer is delegated** – shall be **entitled to an extra credential** for such officer – President, Treasurer, Recording Secretary, or a Vice-President.

**Young Worker Credentials** – Senior Staff Representatives of affiliated organizations will receive the YOUNG WORKERS CONVENTION CALL advising of Young Worker delegate entitlement, as well as credential and alternate forms.

**Ensuring Equity** – we ask all affiliate unions to give particular consideration in selecting delegates to ensuring representation from equity seeking groups (women, aboriginal, visible minorities, persons with disabilities, gays and lesbians).

## **DELEGATE QUALIFICATIONS**

Constitution Article IV, Sections 5(b) and (c). A delegate must be "a member of the local union, lodge, regional or provincial organization he/she represents at the Convention, or a full time representative of the organization", and the organization must be "an affiliate in good standing with the Federation."

## **AFFILIATE QUALIFICATIONS**

Constitution Article IV, Section 8 states: *Any organization suspended or expelled by the Canadian Labour Congress or this Federation shall not, while under such penalty, be allowed representation in the Federation Convention.*

Section 7 states: *Organizations shall be entitled to representation at the Convention provided they are paid up in per capita tax for all preceding months up to and including the SFL fiscal year end (August 31<sup>st</sup>).*

Section 9 states: *Any organization which has not applied for and obtained a Certificate of Affiliation at least one month prior to the Convention shall not be allowed representation in this Federation.*

No registrations will be accepted from affiliated organizations who are in arrears and who have not paid the monies owing within 48 hours after the first Call to Order of the Convention.

## **CREDENTIALS**

Credentials are enclosed with this Call. **Use the CREDENTIAL form to register both delegates AND alternates.**

Mail original Credential, along with your cheque to cover registration fees to:  
Saskatchewan Federation of Labour, 220 - 2445 - 13th Avenue, Regina, SK S4P 0W1.

Retain a photocopy for your union/local records.

**DELEGATE CHANGE FORMS** are enclosed with the Call. This form is to be used to advise of any changes in delegates already registered or if you have new delegates or alternates to add to your list.

## **REGISTRATION FEES**

Registration fees cover normal costs associated with registration, the banquet and coffee.

**Registration fee must accompany the credential.**

**There is no reduction in fees for partial days attended.**

To qualify for the **Early Bird registration fee** of **\$225** per delegate, a **properly completed credential and cheque** (payable to Saskatchewan Federation of Labour) must be **received no later than September 19, 2011.**

Faxed credentials will **not** be accepted to qualify for the early bird fee as **payment must accompany the credential.**

**Without exception**, any credentials **received after September 19<sup>th</sup> must pay \$250 registration fee per delegate.**

**Alternates** – may attend convention as observers, no registration fee required. If you wish them to have a full convention kit (materials, coffee and banquet) registration fee is applicable - \$225 to September 19<sup>th</sup>; \$250 thereafter.

**Banquet Tickets** – are included in convention kit. Based on availability, additional tickets may be purchased - \$35.

## **REFUNDS**

No refunds shall be issued later than ten calendar days prior to the start of Convention for registered delegates. (October 9, 2011)

## **CONVENTION COMMITTEES**

The SFL encourages delegates to apply to sit on one of our four SFL Convention committees –

**Resolutions** – makes recommendations for the handling of resolutions and constitutional amendments

**Credentials** – assists with registration of delegates

**Finance** – deals with financial questions and resolutions that have a cost implication for the Federation

**Sergeant-at-Arms** – maintains order on convention floor, distributes materials, collects and counts ballots and donations

Delegates who are interested in sitting on any of the committees should ask their union to put their name forward. The SFL endeavors to ensure representation from equity groups on committees. When submitting names, please indicate if the delegate is a member of an equity seeking group and, if so, which group. Appointments will be confirmed by the SFL office.

## DELEGATE INFORMATION PACKAGE

In accordance with Constitution Article IV, Section 12 (e), the Federation shall, not later than ten calendar days prior to the start of the Convention, forward to each delegate registered by the registration date copies of all resolutions received. The 2011 delegate information package will be mailed by October 9<sup>th</sup>.

## REGISTRATION

will be held at TCU Place in Saskatoon:

Tuesday, October 18 – 7:00 to 9:00 p.m.  
Wednesday, October 19 – 8:00 a.m.  
Thursday, October 20 – 8:30 a.m.  
Friday, October 21 – 8:30 a.m.

## DELEGATE ORIENTATION

First-time delegates are encouraged to attend the Delegate Orientation session which will be held on the first morning prior to convention Call to Order. The gathering will familiarize delegates with all the ins and outs of convention and make them more comfortable with procedures on the floor. No prior registration required. Experienced delegates are welcome.

## Do you know someone who has made a significant health and safety contribution?



### **Bob Sass – SFL Occupational Health and Safety Award**

- ✓ Whose actions and activities have:
  - Solved problems
  - Helped others
  - Achieved important victories
  - Established precedents
  - Improved workplace conditions
  - Helped to recognize occupational illness or disease
- ✓ Who is a SFL member or retiree in good standing
- ✓ Who is a health and safety leader and activist

The SFL's Occupational Health and Safety Committee would like to hear from you.

Nomination forms are available at our website: [www.sfl.sk.ca](http://www.sfl.sk.ca).  
Click on SFL COMMITTEES / OCCUPATIONAL HEALTH & SAFETY and scroll down to Bob Sass – SFL Occupational Health and Safety Award.

The closing date for nominations is **September 30, 2011**

The award will be presented at the SFL Annual Convention

# DELEGATE SERVICES

## ACCOMMODATION

Accommodation has been block booked for three nights – Tuesday, October 18<sup>th</sup> to Thursday, October 20<sup>th</sup> – at a number of unionized hotels in Saskatoon. See list on page 8. Please make your reservations as soon as possible, prior to block release date. You must book under the SFL block of rooms to receive the Convention rate.

## ACCESSIBILITY & ASSISTANCE

In order to properly accommodate persons with accessibility issues or a need for assistance, the SFL may have to arrange for special services or alternate media forms (other than print) to be available at Convention. To allow us adequate time to make any necessary arrangements, **please inform our office by September 19<sup>th</sup> if special assistance is required**. Please use the enclosed form and send in promptly.

## CHILD CARE

For those with no other option, the SFL will provide childcare at the Convention. **Participants requiring childcare must notify the SFL of their needs by September 19<sup>th</sup> and request a Childcare form.**

The SFL will reimburse at-home child care expenses, other than those expenses normally incurred (had the delegate been performing his/her normal work shift) for delegates attending Convention. Receipts and an Expense Claim form (available upon request at Convention registration) must be submitted.

For further details, please contact the SFL office at 525-0197 or [sfl@sfl.sk.ca](mailto:sfl@sfl.sk.ca).

## KEEP IT CLEAN AND GREEN

**Bottled Water Ban** – We strive to make SFL events commercially-bottled water-free.

Please **do not bring commercially-bottled water to Convention**. The clean, safe municipal water provided for delegates at Convention is proudly supplied by CUPE union members.

**Fragrance-Free Convention** -- People are becoming increasingly sensitized to chemicals in the environment. For many, attending conferences and being exposed to perfumes and other fragrances can be a serious health risk. We encourage those attending Convention to **leave all scented products at home**.

## PRIVACY

Information provided on registration forms is used for administrative purposes only. The SFL is committed to protecting the privacy of personal information.



## 2011 CONVENTION

### HOTEL ACCOMMODATION

Accommodation has been block booked for Tuesday, October 18<sup>th</sup> – Thursday, October 20<sup>th</sup> inclusive, at the following unionized hotels in Saskatoon.

**Please book as soon as possible and request rooms from the SFL block.**

HOTEL	PHONE	RATES	PARKING	RESERVE BY	ASK FOR ...
<b>DELTA BESSBOROUGH</b> 601 Spadina Cr  <i>45 rooms</i>	1-800-268-1133 OR 244-5521 or book on-line: <a href="http://www.deltabessborough.com/thsf11011">www.deltabessborough.com/thsf11011</a>	\$135 King/Qn/2 dbl \$155 Dlx K/Qn/2 dbl (value \$170) \$170 Signature Club (value \$185)	\$12 self \$14 valet	Sept 19	SFL Convention Delegate Block Code: THSFL1011
Delta reservations must be guaranteed to a major credit card or first night deposit. If a guaranteed reservation is not cancelled by 4 p.m. day of arrival, cost of room will be charged.					
<b>RADISSON</b> 405 – 20 <sup>th</sup> St E  <i>50 rooms</i>	(306) 665-3322 OR 1-800-333-3333	\$174 single (King)	\$12/day parking	Sept 18	Saskatchewan Federation of Labour
Radisson requires cash deposit or credit card upon check-in to be used for any incidentals incurred. This pertains to any guests who pay cash or have room and tax paid by a group.					
<b>HERITAGE INN</b> 102 Cardinal Cr  <i>30 rooms</i>	665-8121	\$105 single or double	No charge	Sept 23	Group #227248 SK Federation of Labour
<b>SHERATON CAVALIER</b> 612 Spadina Cr  <i>40 rooms</i>	652-6770	\$174 Single (King) or double	No charge (\$12 value)	Sept 17	SFL Annual Convention
<b>CONFEDERATION FLAG INN</b> 3330 Fairlight Dr	384-2882 1-800-265-3358	<i>NO SFL block.            Individual rooms may be available; reserve ASAP.</i>			

**Make your reservations directly with the hotel.**

**It is important, when making reservations to indicate that you will be attending the Saskatchewan Federation of Labour Convention as rooms are block booked under our name.**

(If you do not request rooms under the SFL block, the hotels hesitate to provide us with room blocks in future years as they have no record showing delegates utilized the SFL block.)

ka/cupe4828/Conv2011/Call 05/10/11